

Chabad Management System Network Setup

Requirements

1. **Wireless connections not supported**

All computers accessing the data must be connected to the local network with a wire. Using wireless can corrupt the data in CMS and cause irreversible damage!

If you have a wireless network card on your computer, be sure to disable it so that there is no chance that the data is being accessed over the wireless.

2. **Network Speed**

Speed must be 100Mbps. Some hardware (older network cards, cables, etc.) may be causing the network to run at 10Mbps. If this is the case, you must upgrade your hardware before using CMS over your network.

To determine the speed of your network, click Network Connections in the Control Panel, double-click Local Area Connection.

3. **Admin Permission**

Windows Users must have administrator privileges to install the program.

Configuration

1. **Update Computers**

All computers using CMS must be updated to their latest updates for Microsoft Windows and Microsoft Office.

Got to www.windowsupdate.com and install "Microsoft Update" which checks for an install updates for both Windows and Office automatically.

2. **Workgroup and Computer Name**

Ensure that all computers are in the same Workgroup and that each computer has a unique name.

Right-click My Computer > Properties > Computer Name tab...

3. **Share a Folder**

Create a share on the server (or one of the computers, that will act as a server, in a peer-to-peer network) and give full access to all who will need to access the system. The CMS Data file should be put into this folder.

4. **Create a Network Drive**

Map a network drive (Drive Z, for example) on each computer that points to the shared folder. The network drive must be set so that it reconnects at login without user intervention.

In a Windows Explorer window, click Tools > Map Network Drive...

In a peer-to-peer network, even the computer that has the data file on it, acting as the server, needs to have this Mapped Network drive (mapped to itself), just like the other computers.

5. **Install CMS on Each Computer**

The latest version of CMS should be downloaded to the shared folder on the server and installed on each computer.

Detailed installation instructions are at www.chabadms.com/files/gsi.pdf.

The download is available from www.chabadms.com/whatsnew.htm

6. **Running the Program the First Time**

* Do this one computer at a time. If the CMS program is opened on another computer, first close CMS on that computer then continue.

* When running the program the first time (on each computer), you will be prompted for the location of the CMS data file. Choose the data file via the mapped network drive setup in step 4.

A registration code is required for each computer. When you are ready to register the computer, please call our hotline at 626-791-7072 x 3.

Please note: Instructions were written for Windows XP. The concepts are the same for other versions of Windows but the details may differ.

If you need CMS Tech Support to configure your network for you, please create a free LogMeIn account at www.logmein.com and install the software on each computer (and the server, if applicable). CMS support staff will log in to your computers and attempt to do all the above. A \$50 setup charge will be added per each computer.

At times, not everything can be done remotely and in some cases, a network pro on site will be needed.